

MINISTRY OF LANDS, AGRICULTURE, FISHERIES, WATER AND RURAL DEVELOPMENT: INTERVIEW SCORE SHEET

NAME CANDIDATE.....

POST BEING INTERVIEWED FOR.....

Notes for the interview: You are required to tick the appropriate box, which closely represents your assessment of the interviewee against the requirements of the specific post for which the interview is being conducted. After the interview please enter the scores, so awarded in the vacant boxes on the right. Please note that items 7* and 8* each have a maximum of 20 points. The rest of the items have a maximum of 10 points each. The maximum number of points obtainable on this score-sheet is 100.

	Poor		Fair		Average		Good		Very Good		
	1	2	3	4	5	6	7	8	9	10	
1.How do you rate the candidate's level of education & training in relation to post being interviewed for?											
2. How do you rate interviewee's knowledge of his/her present post?											
3.How do you rate interviewee in terms of innovativeness and ability to solve problems											
4. What impression is given by interviewee regarding leadership capabilities?											
5. What impression is given regarding the interviewee's personal drive & integrity?											
6. How do you rate the interviewee's communication skills and overall presentation?											
7. How do you rate the relevancy of experience so far to the requirements of this particular post?	2	4	6	8	10	12	14	16	18	20	
8. How do you rate the interviewee's potential for the post he/she is being interviewed for?	2	4	6	8	10	12	14	16	18	20	
Overall score											

.....
Name of interviewer in block letters

Signature

Designation / Post Title

Ministry of interviewer:Date.....